



Steps for Completion of the NFHS Sportsmanship Course

1. Go to internet site: <https://nfhslearn.com/courses/sportsmanship-2>
2. Browse around page to learn about the course.
3. Click on **STATE** then use dropdown menu to select **ILLINOIS**. It should show that there is no fee to take the course.
4. Click on **ORDER COURSE**.
5. If person is not registered on NFHS Learn, the registration must be completed. At the bottom of page, click on **Register**. If person has previously registered on NFHS, enter e-mail or username and password.
6. Enter information requested to complete registration, if not registered.
7. Click on **COURSES** at top of page. Scroll down to find the **SPORTSMANSHIP** course. Click on this course.
8. Click on **ORDER COURSE**.
9. In the Shopping Cart, the fee should be \$0.00. Click on **CHECKOUT**.
10. On the **Your Receipt** page, you have the option of printing your receipt. Also on that page, you need to click on **GO TO MY COURSES**. It should take you to the Sportsmanship course.
11. A window appears, read then click **NEXT**. A few additional windows will also appear, read then click **NEXT**. After all are completed, you will get to **MY COURSES**. Find your **SPORTSMANSHIP** course and begin.
12. Follow the instructions to complete the course. A person is not allowed to fast forward through the videos. All videos must be viewed.
13. When completed, the person can click on the **back arrow** in the upper left part of the screen. Click on **DASHBOARD**. Click on **MY CERTIFICATES**. Download and print the certificate. Take the certificate to your school.

**If you have any issues with the course, contact your school for assistance.*

***The course must be completed, and the certificate presented to your school before a person who has been ejected from an event is allowed to attend any games.*