

**SIJHSAA**  
**VOLLEYBALL REGIONAL HOST INFORMATION**  
**(2020)**

**1. Financial:**

- A. **Financial Report Form:** This form is found on the SIJHSAA Website. Please complete and return the report and your check to the SIJHSAA within 15 days of the conclusion of your tournament.
- B. **Game Ball:** Regional hosts will receive (2) Rawlings volleyballs at no charge from your regional organizer. (Rawlings Model Number: VB202 / Red-White-Blue)
- C. **Admission Prices:**  
Students (K-8) \$2  
Adults (High School Students and above) \$3  
\*It is suggested that the gates open 1 hour before the matches start.
- D. **Passes:** The only passes that will be honored are SIJHSAA Board of Control Member Passes or Steering Committee Member Passes.  
\*All other passes aren't honored.
- E. **Pass Gate List:** (Make sure participating schools (15) dressed players, managers, coaches, administrators, and athletic directors are admitted at no charge)

**2. TOURNAMENT PLANNING:**

- A. **Playing Dates:** Playing dates should be communicated to all participating teams. Stay within your regional window that is listed on your regional groupings page.
- B. **Brackets:** Brackets may be found on the SIJHSAA Website to formulate your tournament.
- C. **Tournament Time Schedule:**
  - 1. Make sure times of matches are verified by all schools and listed on the brackets of the tournament.
  - 2. Distribute all brackets, dates, and times to all participating schools.
  - 3. It is suggested that 1 hour is allotted for each match.
- E. **Bench Officials:** It is very important to have reliable personnel at the bench as your official scorer and timer.
  - 1. The official scorer and timer should be at the bench no later than 20 minutes before the game begins.
  - 2. The official scorer and timer for regional games be at least 16 years of age.
  - 3. The Official Scorer must wear a striped official's shirt
- F. **Warm-up Time:** For the state series are 3-3-3-2 for the first game of an evening and 2-2-2-1 thereafter.  
\*The host of the regional should provide (2) ball carts with a minimum of 15 inflated balls for warm-up.
- G. **Scoring:** Shall be 25, 25, and 15 points per contest.

### **3. TOURNAMENT POLICIES:**

- A. **Banners, Signs, Noise Makers, etc.:** Please read over SIJHSAA By Law Article IV-Sec. 7. Banners, signs, shakers, noisemakers, etc. are prohibited. Such devices obstruct the view of spectators, are unsightly, and in many instances may become safety hazards.
- B. **Rawlings Advertising:** If programs are produced, the Rawlings Advertisement should be included in the program.
- C. **Ejections:** If a player, coach, or fan is ejected from a contest for unsportsmanlike conduct, the host of the regional is responsible to complete the Unsportsmanlike Conduct Form. Please fax or e-mail it to my office no later than 10am of the day following the ejection. [sijhsaa@gmail.com (e-mail) / 618-357-2987 (fax)]
- F. **Uniforms:** Uniforms and numbers placement on the uniforms may vary from the IHSA rules. Like uniforms are acceptable with the libero being a different color. If you use a libero – your team must provide a libero tracker.
- G. **Eligibility Sheet:** This must be completed and turned into the regional host before your first match of the tournament. This list contains the no more than (15) players. After the first match a team plays, the eligibility list may not be altered.

### **4. PA & AWARDS:**

- A. **Rawlings “Official Ball of the SIJHSAA” Announcement:** If a PA System is used, the Rawlings Ball Announcement must be read one(1) time per match.
- B. **Starting Lineup Sheet:** If a PA System is used the SIJHSAA provides a sportsmanship announcement to read previous to the starting starting lineups.
- C. **Regional Championship Trophy:** The regional championship trophy should be presented at the conclusion of the championship game.  
\*Your Regional Organizer will have the regional trophy.

### **5. OFFICIALS:**

- A. **Hiring:** It is the regional host’s responsibility to contract officials.
  - 1. Officials must be registered by the Illinois High School Association.  
\*Check IHSA licensing on the SIJHSAA Website with your user id. and password.
  - 2. Make sure that the officials that you are hiring are approved by all teams in your regional.
  - 3. Preferably, no officials hired should have an affiliation with any of the participating schools. (ie.-children attending school, employee of the district, etc.)
  - 4. 2 man officiating crews will be used at the regional level.
- B. **Officials Payment:** Regional officials pay schedule is on the Regional Financial Report Form. (\$40-1 match/\$65-2 matches / \$90-3 matches/\$120-4 matches in a night)

**6. REPORTING REGIONAL RESULTS:**

**A. Posting Results on the SIJHSAA Website:** The regional host will be responsible for the posting of winners and scores on the SIJHSAA Website. Instructions on how to do this are posted on the SIJHSAA Website. ([www.sijhsaa.com/administrative/forms and documents/ regional hosting](http://www.sijhsaa.com/administrative/forms_and_documents/regional_hosting))

\*This should be done ASAP after the conclusion of matches.

\*If any problems exist - contact:

SIJHSAA Computer Tech.-Geff Pursell ([geff@americana.com](mailto:geff@americana.com))

618-267-9009 (cell)

**B. Once scores are posted, they will appear on the SIJHSAA Website.**

([www.sijhsaa.com](http://www.sijhsaa.com))

\*Any questions - contact me

Greg Hale, Executive Director

SIJHSAA

618-318-2091 (cell) / 618-357-2985 (office)

618-357-2987 (fax)

[sijhsaa@gmail.com](mailto:sijhsaa@gmail.com) (e-mail)

**\*\*The following forms you will need can be found on the SIJHSAA Website.**

([www.sijhsaa.com/administrative/forms and documents](http://www.sijhsaa.com/administrative/forms_and_documents))

-Financial Report Form 2019-2020

-Blank Brackets

-By Law Article IV-Sec. 7 (Banners, Noisemakers, Signs, etc...)

-Rawlings Advertisement (Programs)

-Rawlings Official Ball Announcement

-Unsportsmanlike Conduct Form

-SIJHSAA Exceptions to NFHS Rules

-Eligibility Sheets

-NFHS Volleyball Rule Changes 2019-20

-Public Address Announcements

-Libero Tracker Sheet

-Volleyball Starting Line-up Sheet (includes sportsmanship announcement)

-Instructions on posting Regional Brackets and Scores

**Found under the Latest News Section of website homepage**

([www.sijhsaa.com](http://www.sijhsaa.com))

-Regional Groupings

-State Tournament Brackets